



Burleigh
College

Burleigh College Environmental and Sustainable Development Policy



Introduction

As a training company we take seriously our obligations to deliver environmental training to all our learners as part of their course delivery and are committed to practices which reflect this commitment in our own operations. We contribute to the objectives of sustainable development, through all our delivery including the delivery of teaching and learning in our Centres and in our workings with our stakeholders. In so doing we commit to the fundamental principle defining sustainable development as being 'development that meets the needs of the present without compromising the ability of future generations to meet their own needs'.

Policy Scope

This policy applies to

1. All programmes which we may from time to time deliver.
2. Any subcontractors engaged by us in the delivery of any part or parts of our programmes

Policy Aims

We commit to the four basic Policy Pillars of Sustainable Development (Human, Social, Economic and Environmental)

- social development which recognises the needs of all
- protection of the environment
- appropriate use of natural resources
- high and stable levels of economic growth and employment

We further aim to disseminate this Policy and its aims to staff, learners and stakeholders with whom we work.

We will work towards these aims through the Policy Objectives set out below and through delivery of inclusive, value for money and high-quality training services for the local community which contribute to the



achievement of a local community which provides opportunity, independence and security for all.

How our activities impact on the environment

As a training provider our activities impact on the environment in the following areas:

1. Our own activities which generate energy and resource consumption.
2. Our delivery of learning to our learners in terms of awareness, education and training on sustainable development and good practices they can adopt.
3. Our training interventions with staff to underpin the importance of sustainable practices in their personal and professional lives. Our interactions with stakeholders, partners and those with whom we share common facilities – for example employers to raise awareness of sustainable development in the wider arena.

Particular areas where our activities impact on the environment

1. Consumption of resources for administration, education and training – for example use of natural resources such as paper, electricity, transport, ink, heating, lighting
2. Disposal of spent resources – for example computing equipment, ink cartridges, paper, waste

We recognise that our operations result in the use of natural resources and the generation of waste and it is our aim to reduce and minimise these so far as is reasonably possible.

Objectives of our sustainable development policy

Our objectives in following this Policy cover four principal areas

Social Development

- Our impact is through
 1. Engagement With the local community, meeting the needs of the local community, developing skills within the local community and



providing and preparing people for employment opportunities for the local community.

2. The delivery of effective and high-quality training programmes, to enable each learner to reach and achieve their potential and achieve sustainable employment
3. Instilling in our learners an understanding and awareness of the importance of sustainability in the use of resources and to encourage them to follow sustainable practices in their own lives and those with whom they come into contact

· It is our policy to continue to develop and improve the social development of our local communities

Protection of the Environment

It is our policy to

1. Comply with relevant environmental legislation as a minimum
2. Conserve energy, water and other natural resources and minimise wastage of all natural resources for social and economic benefit for ourselves and the local and wider communities in general
3. Adopt good practise in observing green principles in the manner in which we carry out our activities
4. Dispose of our waste using only registered waste collectors
5. Observe and comply with the Waste Electrical and Electronic Equipment (WEEE) Regulations, to dispose of WEEE legally and to ensure that WEEE is not mixed with general waste

Use of Natural resources

We commit to

1. Raising the awareness of the need to work towards sustainable objectives in our training delivery and other operations
2. Minimisation in the use of unsustainable resources in our own operations
3. Minimisation of waste by reducing and reusing
4. Maximisation of recycling
5. Reduction in the use of paper, office consumables and energy consumption



We will observe the 5 stages of the Waste Hierarchy as set out in the Waste Regulations 2011

Prevention: We will ensure that our operations prevent or reduce the generation of waste products by efficient use of resources. Measures include the conservation of power and paper resources within our operations.

Reuse: We will ensure we reuse resources so far as possible. Examples include repair of old photocopiers, disposing of computer equipment for reuse at home or abroad and reusable ink cartridges.

Recycle: We will ensure recycling of products used in our operations. Examples include the recycling of paper waste and collection of non-bio-degradable products by appropriate agencies.

Recovery: We will co-operate with Building management and ensure that our staff and learners comply with Building management requirements for the segregation of waste and appropriate depositing in discrete containers of recyclable waste.

Disposal: We will ensure that all waste products which cannot be recycled or recovered are disposed of through means resulting in the least use of resources and greatest protection of the environment.

Economic Growth and high levels of Employment

We commit, through our programme delivery and in our interactions with stakeholders and partners, to develop a greater understanding of sustainable development in our learners, our employees and others with whom we come into contact.

Actions for the year August 2025 to July 2026

1. Continue further to reduce our consumption of paper resources by 5% in addition to previous achieved reductions
2. Increase our levels of recycling by a further 5% based on 2024/25 out turn

3. Reinforce the information to all staff, learners and those with whom we come into regular contact of our commitment to reducing our environmental impact
4. Revisit and keep under review schemes of work and lesson plans to enable appropriate opportunities to deliver sustainability in training delivery to be taken, including online learning
5. Encourage learners to discuss sustainability in lessons and during examination topics
6. Highlight topical news items related to sustainability to learners as and when they arise

Delivery of Targets

We aim to achieve our objectives and targets by

1. ensuring sustainability remains as an item on staff meeting agendas to enable staff to raise environmental issues, update staff on any changes in law and/or practice and give a regular forum for staff discussion to raise awareness of sustainability and environmental protection
2. continuing to ensure all computers default to double sided printing mode
3. continuing to ensure all computers are switched off at night and over holidays and weekends
4. continuing to ensure all staff use any wasted paper not requiring shredding for note writing
5. running staff training days with an emphasis on sustainability and environmental protection
6. continuing to deliver environmental protection and sustainability as part of staff and learner Induction
7. encouraging and facilitating discussion of environmental topics in the classroom
8. using paperless resources wherever possible and permissible at all stages of our delivery
9. Continue to develop Google Classrooms as a principal paperless teaching and learning resource
10. Explore the feasibility of obtaining energy from renewable sources.



11. Investigate options for reducing carbon emissions from staff travel.
12. Evaluate the environmental impact of our supply chain and prioritise suppliers with strong sustainability credentials.

Funding Bodies

We work with the following funding bodies:

- Greater London Assembly
- Department for Education

Action Plan

We have an action plan to support this Policy which will be monitored by senior management. The Action Plan will be updated not less frequently than quarterly.

Policy Review

All matters relating to Environmental protection will be subject to review by senior management and under the direct control of our Chief Executive Officer.

This Policy will be reviewed not less frequently than annually and at shorter intervals should circumstances, changes in practices or legislation require.

Kunal Goswami
Chief Executive Officer
Date:01/08/2025

Document Control

- Date of Issue: 01/08/2025
- Date of Review: 31/07/2026
- Version:11.1